

Employment Application

As a company with a wide range of business, our employment questions are wide ranging. Please answer as well as possible, lack of technical experience DOES NOT disqualify you :-). A2Z REQUIRES Honesty in Interactions & Promptness for Work. Dishonesty on Application is grounds for termination. All answers are keep confidential.

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Applicant Information

Name _____
Current Address _____ City _____ St/Zip _____
Home Phone _____ Other Phone/Cell _____
Email Address _____
How were you referred to A2Z?: _____
High School: _____ City: _____ Graduate? []Y []N
College: _____ City: _____
Graduate? []Y []N What Year: _____ Degree(s) Earned: _____
Any Vocational School or Similar: _____ City: _____
Degrees or Diplomas? : _____
Other Certifications or Education? _____

Position Applying For: _____
Applying For.. Part-Time Work? []Y []N Full-Time Work? []Y []N Other: _____
Day & Time Availability: []Mon _____ []Tue _____ []Wed _____ []Thu _____ []Fri _____ []Sat _____
If hired, on what date can you start working? _____ / _____ / _____
Can you work on the weekends? []Y []N Can you work evenings? []Y []N
Ever applied to or worked for A2Z? []Y []N ..what position & date: _____
Would you have transportation to/from work? []Y []N Are you over the age of 18? []Y []N
Have you ever been convicted of a felony criminal offense? []Y []N

Previous Employer : _____ City: _____
Job Title: _____ Dates Worked: _____ - _____
[]Quit []Laid Off []Fired Reason You Left: _____
Other Relevant Jobs: Title _____ City _____ Dates _____
Other Relevant Jobs: Title _____ City _____ Dates _____

Practical Computing & Technology

Years Operating Windows PC's? _____ Can You Type? []Y []N Approximate Speed? _____ wpm
Familiar with the term Troubleshooting? []Y []N if experienced, in what areas? _____
Have You Ever Troubleshot PC's? []Y []N Ever Responsible for PC Maintenance or Backup? []Y []N
Any Paid Technical Work? []Y []N if so.. where? _____ Consider Yourself a Techie? []Y []N
Have You Ever? [] Built a PC? [] Repaired a PC/Laptop/Phone? [] Cleaned a Virus
Familiar with the term Technical Integration? []Y []N , Any Experience? _____
When Doing Research or Solving Problems, what Specific Technical Tools and Process (es) Do You Use?

Interested in History? []Y []N []Some Familiar with or Studied PC/Technology History? _____
Familiar w Technical Protocols? []Y []N Used Protocols To Design PC's or Technical Systems? []Y []N

Interest Survey & Skills Self-Appraisal. Please circle a number, 3 being greatest, 0 being none or the least.
Digital Cameras) Interest 3 2 1 0 Skill 3 2 1 0 Surveillance) Interest 3 2 1 0 Skill 3 2 1 0
PC Based Audio/Video) Interest 3 2 1 0 Skill 3 2 1 0 Privacy) Interest 3 2 1 0 Skill 3 2 1 0
Technical Miniaturization) Interest 3 2 1 0 Skill 3 2 1 0

What advantages do you see PCs having over Macs or Tablets? _____

Computer Software, Hardware, & Networking

Interest Survey & Skills Self-Appraisal. Please circle a number, 3 being greatest, 0 being none or the least.

Solar & Photovoltaics) Interest 3 2 1 0 Skill 3 2 1 0 "Smart" Buildings) Interest 3 2 1 0 Skill 3 2 1 0
Internet Explorer) Ran []Y []N Skill 3 2 1 0 Firefox) Ran []Y []N Skill 3 2 1 0 Chrome) Ran []Y []N Skill 3 2 1 0
Word) Ran []Y []N Skill 3 2 1 0 Excel) Ran []Y []N Skill 3 2 1 0 PowerPoint) Ran []Y []N Skill 3 2 1 0
Publisher) Ran []Y []N Skill 3 2 1 0 Outlook) Ran []Y []N Skill 3 2 1 0 QB) Ran []Y []N Skill 3 2 1 0
Quicken) Ran []Y []N Skill 3 2 1 0 Other Software You're Good At) _____

Ever Designed or Built a Web Site? []Y []N if so list 1 or 2.. http:// _____
Used Point Of Sale or CRM Software? []Y []N which? _____ Configure the Software? []Y []N
Do you write Code or Script? []Y []N What Languages or Script? _____

Operating Systems You've Ran) []win8 []win7 []Vista []XP []2000 []DOS []winServer []Mac []Linux []Android
Check All Windows Utilities You've Had Experience With) [] Control Panel [] Windows Management Tool
[] Add/Remove Programs [] sfc [] chkdsk [] defrag [] DOS/Command Line [] Windows Services

Have You Ever Bought Computers or PC Hardware (ie.. Computers, Motherboards, RAM etc..)? []Y []N
Have You Ever Installed? [] Motherboard [] CPU [] RAM [] PowerSupply [] VideoCard [] AudioCard [] NIC's
Check All That You've Installed/Set Up) [] Routers [] Switches [] Powerline-Network [] Repeaters [] CAT5 Cable
Check All That You've Installed/Set Up) [] Peer-to-Peer-Network [] Wireless-Network [] Domains [] win7-Homegroup
Check All That You've Installed/Set Up) [] FileSharing [] Network-PrintSharing [] Network-Backup [] Cloud-Backup
Have Experience Troubleshooting Network Problems? []Y []N

Personality

Why Would You Want To Work Here? _____
What Benefits Do You See Yourself Providing To A2Z? _____

What Benefits Do You See A2Z Providing To You? _____

Briefly, Where Do You See Yourself In 5 Yrs? _____
Technically Speaking, What Are You Passionate About? _____

Professionally, What Are Your Dislikes or Peeves? _____

Do You Consider Yourself A Generalist (like to wear a lot of hats), a Specialist (likes to concentrate in a specific area) or Both? _____

When Seeing Something That Needs Doing, Do You Figure Out How To Get It Done (Self-Starter)? []Y []N

When Determining What To Work On (Priorities), Do You Consider The **Urgency & Importance**? []Y []N

How do you handle multiple tasks? [] Make A List [] Memorize [] Other _____

Consider Neatness & Order In Daily Tasks? []Y []N Do You Prefer? [] Doing It Yourself [] Utilizing Resources

Do You Look For & Seek Win-Win Outcomes? []Y []N Consider Yourself a Team Player? []Y []N

Are You A Lifelong Learner? []Y []N Techniques/Tools To Keep Learning/Stay Sharp? _____

How Do You Best Learn (reading, visual, demonstration etc.) _____

Consider Yourself Honest & Friendly? []Y []N Can You Balance Hospitality & Productive Work? []Y []N

How Are Customer Service & Hospitality Related? ____ Understand Harmony & Seek it at Work? []Y []N

Practical Business Experience

Check All You Have Job Experience With) [] Answering-Phones [] Message-Taking [] Business-Correspondence
[] Customer-Interaction [] Scheduling Jobs [] Taking-Payments [] Opening & Closing

Check All You Have Job Experience With) [] Customer-Service [] Inside-Sales [] Outside-Sales [] Marketing
[] Accounts-Receiveable [] Accounts-Payable [] Buying & Procurement

Check All You Have Job Experience Creating) [] Presentations [] Products [] Proposals [] Flyers

Any Problems with Day-to-Day Chores Like Vacuuming, Cleaning, Organizing, & Straightening? []Y []N
comments _____

Can you lift 20lbs? []Y []N Stand For Extended Periods? []Y []N Comments _____

When working, which is more important; Speed, Quality, or Both? _____

Thank You Very Much For Your Time And Answers! We will contact you if there's a match.